

Recycling and Waste Disposal Committee
Meeting Minutes
April 11, 2018

PRESENT: E. Cabral, (Chairman), C. Kowalski, C. Cipriano and R. Davis (absent P. Wentworth, R. Nugent)

GUEST: P. Lachapelle (Waste Management), D. Allen and A. St. Hilaire (Casella), A. Howard (Pinard Waste) and D. Afonso (Rehrig-Pacific).

Question and Answer session regarding the RFP

E. Cabral opened the first part of the meeting and asked if there were any questions.

Questions:

P. Lachapelle- Waste Management-

1. What is the size of the containers to be placed at the municipal buildings. The containers are 2 yards (according to current contract) and a 6 yard container (according to current contract) for recycling at the Town Garage.
2. Page 4 note #4- How far back to send litigation information. *The Committee stated that the length of the contract so 5 years back.*
3. Page 7 note #8 regarding increases in changes of recyclables. *Mr. Kowalski responded that a big increase due to changes in recycling would need to be justified.*
4. Page 7 Section D: What is the current price of the curbside bulk pick up - *\$15 per item.*
What size is the packer box at the transfer station- *40 yard break away box.*
5. Page 8 Section F #7-*the Committee is open to a risk sharing option on recycling.*
6. Page 9 Section J #3- *This is in the event that the town needs to bring in someone else to do work required under this contract. Section N #1 on Page 10 talks about changes to due acts of God, which would allow notification of changes due to issues such as snow storms etc.*
7. Page 10 Section P 2:b Regarding Certification – *There was no form attached with the proposal. The section asks for a certification that the person has the right to sign on behalf of the company.*
8. What the current tipping rate is- *\$67.14 for 2018 for curbside collection.*

D. Allen and A. St. Hilaire- Casella

9. There are a lot of alternatives with toters as an option- does the contractor need to put forth a proposal on all the alternatives or can they propose on what they feel is the best fit for the town. *Ms. Cabral responded that the contractors are the experts and that there were just some of the options they came up and that there could be some not listed. The contractor does not need to bid on all the options just to give us the best offers their company can offer.*
10. A question was asked regarding the toters- in one spot it says 3500/7000 and then it states that there are 3560 households. *The committee stated that there is a minimum of 3500/7000 toters. They felt the cost would be per toter but not less than 3500.* It was suggested that the town not move in the direction of offering up the smallest version of the toters (32 gallon). Mr. Allen stated that it was difficult for the machines to pick them up.

11. Who owns the toters/carts at the end of the contract: *The committee discussed the question after the Q&A session and moved forward that they would want to own them at the end. They would prefer to purchase them and go with a at least a 5 year amortization agreement.* Regardless of who owned them, if the contractor caused damage, they would replace it. It was also stated that the 10 year warrant on the toters/carts should be transferable.

12. E. Cabral asked if there were any changes coming down the road regarding the construction of the toters/carts. Mr. Afonso responded that other than standard ANSI changes they have been the same since 1994 and they don't see any changes.

A. Howard-Pinard Waste Systems

13. Asked if any part of the contract could be bid on separately. *It was discovered that under the statements of condition and specifications, under Please note the following, second bullet down – should delete the last sentence.*

There was general discussion on the use of automated collections and contamination of recyclables.

The committee emphasized that education on proper recycling is important to them and would need to work with the contractor to help get that word out.

MINUTES

The minutes from March 14, 2018 were approved 4-0 with a motion by C. Kowalski and a second by R. Davis.

OLD BUSINESS

Swap Shop-Ms. Cabral hasn't had any response from Pinkerton Academy so suggested that they look at other alternatives. The Scouts are still one option and it was suggested to contact Chris Howard Brent Ebner and/or Chip Hastings to see what they could do.

Transfer Station-Ms. Cabral will look at the signage at the transfer station and then look to see what they have for points and available signs at the NRRA.

NRRA Annual Conference- C. Cipriano would like to go on Monday. Mrs. Harrington will submit her registration.

Compost Bins for 2018- It was agreed at the last meeting to wait until 2019 to order compost bins.

Garbage Guerilla- The class will be held on April 18th at 9:10 at the Central School. The committee members can come anytime up until noon.

A motion was made to spend up to \$1,000 from the recycling fund to pay for the Garbage Guerilla classes by C. Kowalski. The motion was seconded by E. Cabral. The motion passed 4-0.

NEW BUSINESS

No new business

Motion to adjourn at 8:45 pm was made by E. Cabral and seconded by C. Kowalski and passed 5-0.

NEXT MEETING

May 16, 2018 (one week later than normal)

Respectfully Submitted, Tina Harrington, Secretary

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